

STEP-BY-STEP GUIDE · LOUDOUN COUNTY

Loudoun County School Enrollment Guide 2026 (Loudoun County Public Schools)

ParentVUE pre-registration, Welcome Centers, required documents, and immigrant family rights.

SHORT ANSWER

Loudoun County Public Schools (LCPS) enrollment has two steps: pre-register online in ParentVUE, then attend an appointment that the school arranges, usually within about 5 business days. Families who speak a language other than English, or students in grades 8-12 coming directly from an international school, use a Welcome Center: Sterling (eastern Loudoun and Dulles South, including South Riding) or Leesburg (Ashburn, central and western Loudoun). The parent registering must be named on the child's birth certificate. For kindergarten, a child must turn 5 by September 30. Immigration status and an SSN cannot be required.

Where to register

- Your child attends the school zoned for your home address; use the boundary tools on the LCPS website to find it.
- If your family speaks a language other than English at home, or your child in grades 8-12 comes directly from an international school, go to a Welcome Center. Rising kindergartners register at their home school.
- Welcome Center staff are multilingual; ask for an interpreter when you book. An adult must stay for the whole appointment, and every adult 18 or older needs a government photo ID.

CENTER	ADDRESS	PHONE
Sterling Welcome Center (eastern Loudoun and Dulles South, including South Riding)	101 Enterprise St., Sterling, VA 20164	703-996-2120
Leesburg Welcome Center (Ashburn, central Loudoun, Dulles North, and western Loudoun)	407 East Market St., Leesburg, VA 20176	571-252-2066

General registration questions: Registration Services, 571-252-2490, registrationservices@lcps.org.

Step by step

- 1 Find your zoned school (LCPS's boundary lookup tool).
- 2 Pre-register online in ParentVUE (English and Spanish guides available); paper forms are at the zoned school.

- 3 Gather your documents (checklist below).
- 4 The school registrar contacts you within about 5 business days to book an appointment. Registration is complete once your documents are presented in person or virtually.

Document checklist

DOCUMENT	NOTES
☐ Birth certificate	The original or a certified copy. The registering parent must be named on it; step-parents cannot enroll a child, and guardians need a court order.
☐ Parent's photo ID	A government-issued photo ID.
☐ Proof of residency	A signed lease, a signed deed, settlement papers, or a recent mortgage statement. If you live in someone else's home: a notarized Shared Housing Form signed by the owner or tenant, plus that person's lease or deed. Extra verification may include a vehicle registration, a bank statement, or a utility bill from the last two months.
☐ Previous school records	Report cards and records showing the school name and address. If you submit a translation, also bring the original in the original language.
☐ Immunization records	Signed by a licensed provider or a local health department; must be submitted before the first day of attendance.
☐ Tuberculosis (TB) screening	Required for every new LCPS student, done no earlier than 12 months before entry.
☐ School entrance physical	For new elementary students, within 12 months before entry, on the School Entrance Health Form.

No Social Security number appears on this list. Documents in another language must be translated into English.

YOUR RIGHTS AS AN IMMIGRANT FAMILY

- Code of Virginia § 22.1-287.03 bars schools from requiring a student's or parent's Social Security number.
- Code of Virginia § 22.1-2.2 bars schools from excluding a child, or requesting immigration documents, based on the actual or perceived immigration status of the child or the parents (except where state or federal law requires documents).
- LCPS states that all children have a right to a public education regardless of immigration status, and it publishes a "Family Immigration Resources" page on its website.

Age rule and school year

For kindergarten, a child must turn 5 by September 30; this cutoff is set by Virginia law and there are no exceptions. The 2026-27 school year began August 17, 2026; registration dates for the next year have not been announced yet, so watch the LCPS website.

Vaccines and health

The Loudoun County Health Department gives school-entry vaccines at no cost to families (insurance may be billed an administrative fee), by appointment only: 703-777-0236. The department does school-entry physicals only for preschool and K-5. Leesburg clinic: 102 Heritage Way NE, Suite 100; Ashburn clinic: 45201 Research Place, Suite 120.

English for adults

LCPS Adult Education, 715 Childrens Center Rd, Leesburg, 571-252-2930; ESOL programs are also offered by the Loudoun Literacy Council and the county libraries.

LCPS Student Services: 21000 Education Court, Ashburn, VA 20148, 571-252-1200.



TURKISH-SPEAKING IMMIGRATION ATTORNEY IN LOUDOUN COUNTY, VA

Have a question about your immigration status?

Attorney Asim Clinch serves clients in Loudoun County and the surrounding area, in Turkish and English. Free evaluation: clinchlaw.com/free-evaluation · +1 866-491-7669

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